

Whitefriars School

Job Description Head of Design Technology

This postholder is responsible for leading and managing the Design Technology department and teaching Design Technology to KS3 and GCSE pupils in the first instance. As our school grows they will also teach Design technology to AS and A2 students. The role includes planning, teaching and assessing the subject to ensure that pupils at all starting points make outstanding progress. The Design Technology department includes the teaching of lessons in food preparation and textiles. The aim is for the postholder to grow their career as the school grows and more teachers are appointed. The postholder will be fully committed to the 3-18 through-school ethos.

Key responsibilities

- Lead on the teaching and learning of Design Technology in our secondary section
- Develop our Key Stage 3, GCSE and A Level curriculum and resources
- Liaise closely with the primary faculty leaders and faculty teams
- Ensure excellent primary/secondary transition in their subject
- Monitor pupil progress, ensuring secure teacher assessments inform pupil grouping and interventions effectively
- Ensure that reporting is timely, accurate and effective

Generic responsibilities

- Being a highly effective teacher
- Running an extra-curricular club or activity
- Being a positive and dynamic role model for other members of the staff team
- Sharing responsibility for the school's standards and achievement, including pupil progress and the drive to improve outcomes
- Commitment to digital learning as a core entitlement to all our learners
- Playing an active part in the life of the school through meetings and high visibility to pupils, staff and parents, including at assemblies and meetings
- Coaching and mentoring colleagues as appropriate
- Contributing to the School Improvement Plan and school self evaluation
- Supporting the Federation's Directors with information and briefings as appropriate
- With SLT colleagues, raising expectations and promoting the school positively with all stakeholders
- A thorough understanding of inclusion and safeguarding requirements

Key Accountabilities

The postholder is line managed by the Associate Headteacher (Secondary)

**Person Specification
Head of Design Technology**

Essential	Desirable
<p>Qualifications: Degree, QTS</p>	<p>Desire to undertake higher qualifications (e.g. Masters)</p>
<p>Experience: Successful experience as a teacher in the secondary age range Subject/Part subject leadership responsibility Experience of effective assessment, tracking and target setting systems Experience of supporting other colleagues to improve performance</p>	<p>Teaching graded as 'outstanding' by OFSTED/current school Experience of AS and A2 teaching Experience of more than one school Experience of managing a budget and resources management</p>
<p>Professional Development: Knowledge of the secondary national curriculum Knowledge of a range of effective teaching resources Knowledge of safeguarding matters Knowledge of how to create an effective learning environment Good ICT skills Well aware of current national and local initiatives</p>	<p>Track record of effective training Professional development visits to other schools</p>
<p>Personal qualities: Able to build excellent relationships with pupils and their parents Ambitious to take further leadership responsibilities Hardworking, smart and reliable role model Resilient, diligent and persistent when problem solving Very well-organised A positive and dynamic approach to school life Reflective and thoughtful with skills of critical analysis Ability to build and maintain positive relationships with a wide range of staff Flexible and creative in the management of change</p>	<p>High level of self-reflection skills</p>