



Head of HR

M1: £46,824 - £53,568

36 hours per week

Full-time

Dear Applicant

This exciting senior post has arisen within our trust's Central Shared Support Team. We are seeking a Head of HR for our 2 school Multi Academy Trust to help consolidate our position as an outstanding provider of education.

The Head of HR will ensure that the Trust's approach to recruiting, developing and supporting staff, at all levels, supports the maintenance of outstanding performance and the delivery of improved outcomes for the children and young people in our schools.

We are looking for someone who has a proven track record in strategic leadership and professional management of HR. The successful candidate will be the lead contact for all HR, payroll and pension matters. Previous experience in schools/education is desirable but a passion for service excellence and continuous improvement in all operational areas is essential.

Excellent interpersonal skills, energy and commitment to our vision and values are essential, along with the ability to communicate and influence at all levels. You will be an experienced leader – inspiring, motivating and supportive of our committed and dedicated teams.

The Head of HR will be a highly visible and credible leader within the trust's Senior Leadership Team, making a positive contribution to the management of the trust and will support the Trust Board and Headteachers as our schools continue to grow.

The position is based primarily at Whitefriars School but will also involve regular travel to Heathland School.

We are committed to safeguarding and promoting the welfare of children. All candidates will be subject to pre-employment checks including an Enhanced Disclosure and Barring Service (DBS) check and an overseas police check (certificate of good conduct) if relevant.

Thank you for your interest in our trust - we look forward to receiving your application.

Heathland Whitefriars Federation Human Resources Mission Statement:

The Federation's Human Resources team helps to foster an environment that attracts and inspires excellence in its staff so that the Federation is successful in its mission. It does so by focusing its efforts on the Federation's most valuable asset, its employees, through the recruitment, hiring, and retention of a diverse, suitably qualified workforce and meeting its changing needs.

The Head of Human Resources and their team are committed to providing a high quality service to all prospective, current and past employees and to treating such individuals with courtesy and respect, professionalism and individual attention from their first inquiries about position vacancies, through to retirement. By making this commitment to the Federation and its staff, the Human Resources team will be able to maintain high levels of mutual trust and respect.

Heathland Whitefriars Federation, a charitable company limited by guarantee registered in England and Wales, company number 09066965.
Registered office address: Heathland School, Eastcote Lane, Harrow HA2 9AG



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